

## **Subject: Information pursuant to art. 13 GDPR - Candidates**

### **1. Owner of the treatment**

SUANFARMA Italia S.p.A., in its capacity as Data Controller, (hereinafter referred to as "SUANFARMA Italia") wishes to inform you that EU Regulation 679/2016 (hereinafter GDPR) and, as far as still applicable, Legislative Decree 196/03 ss.mm.ii., hereinafter referred to as the Privacy Law, govern the protection of personal data in the context of the processing activities of the same.

SUANFARMA Italia bases the processing of personal data on principles of correctness, lawfulness, transparency and necessity, thus protecting your rights.

To this end, and in accordance with the above-mentioned regulations, we provide you with the following information.

### **2. Object of the treatment**

The processing that we intend to carry out concerns your personal data, as defined by the Privacy Code and the GDPR, which you will provide or have provided to us by registering on our website ([www.italia.suanfarma.com](http://www.italia.suanfarma.com)) in the "Work with us" section, or during the interview held with the Human Resources office of SUANFARMA Italia S.p.A.

The personal data processed by us typically contained in a Curriculum Vitae (C.V.), are defined by law as common personal data. Other types of data (e.g. health, judicial, biometric data) will be processed in accordance with the provisions of the law. In particular: any data related to health and judicial data may be processed to fulfill obligations and tasks provided by law only for the purposes described below.

### **3. Purposes of the Processing**

The processing of your data has the following purposes:

- a) Establishment, management and termination of the contractual and training relationship;
- b) Use of specific permits, absences and benefits related to the management of the employment relationship;
- c) Fulfilment of legal obligations;
- d) Legitimate exercise and protection of a right, faculty or interest.

The provision of data for the purposes set out in point 3 is optional. However, failure to provide the data, if any, will make it impossible for the Company to carry out the above-mentioned activities. The candidate is asked to give his/her consent for the processing.

### **4. Methods of data processing**

The data processing will be carried out through the following operations: collection, recording, organization, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and destruction of data.

Your data will be subject to both paper and electronic and/or automated processing.

Your data, starting from their receipt/updating, will be kept for a period of time adequate with respect to the purposes of the treatment reported in point 3 and in any case no later than 24 months from the collection.

## **5. Communication and data transfer**

For the purposes set out in point 3, your data may be communicated to the companies of the Group, and to third parties, including consultants and freelancers, public bodies, auditing or supervisory bodies, in order to comply with obligations deriving from the law, regulations, EU regulations or for aspects concerning the management and execution of any future legal relations or for the legitimate exercise and protection of a right, faculty or interest.

Your data will be processed by the following subjects

- Employees of the Companies of the Group, in Italy and abroad, who operate as person, authorized to process data according to the tasks performed and adequately trained.
- External Data Processors in accordance with art. 28 GDPR.

The list of External Data Processors for the processing of personal data is available at the registered office of SUANFARMA Italia S.p.A.

For all the purposes indicated in this statement, your data may also be communicated abroad, inside and outside the European Union, in compliance with the rights and guarantees provided for by current legislation, after verification that the country in question guarantees an "adequate" level of protection in accordance with the provisions of GDPR.

## **6. Rights of the interested party**

Please note that in your capacity of interested party, you can ask at any time:

- a) Access to your personal data in accordance with art. 15 GDPR;
- b) Their correction in case of inaccuracy according to art. 16 GDPR;
- c) The cancellation of the data referable to you pursuant to art. 17 GDPR;
- d) The limitation of processing in accordance with art. 18 GDPR;
- e) The right to object to the processing of your data in the event that the conditions pursuant to art. 21 GDPR are met;
- d) The right to data portability, i.e. to receive in a structured format of common use and readable by automatic device, the personal data provided pursuant to art. 20 GDPR.

For what is not expressly provided by the provisions herein mentioned, please refer in full to the regulations in force on Privacy.

Furthermore, the interested party may lodge a complaint with the competent supervisory authority (art. 77 GDPR).

For further information on this privacy policy or on any privacy issues, or if you wish to exercise your rights, please contact: [privacy.rovereto@suanfarma.com](mailto:privacy.rovereto@suanfarma.com).